

# THE SAISON FOUNDATION

## The Saison Foundation

### Saison Artist in Residence Guidelines

- For Contemporary Theater and Dance –

Visiting Fellows 2019

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## Outline and timeframe for Saison Artist in Residence Visiting Fellows 2019

### Outline

The Saison Foundation is a grant-making foundation established in July 1987 that supports projects and activities related to contemporary Japanese theater and dance. In order to increase the visibility of contemporary Japanese performing arts on a worldwide level, The Saison Foundation awards grants and priority use of its rehearsal/workshop and residence facilities at Morishita Studio in Tokyo. Morishita Studio, owned by The Saison Foundation, has four studios and three *guest rooms* (accommodation). Our grantees are able to rent the studio for rehearsals, workshops, creative work, work-in-progress showings, residencies, etc., at reasonable rates.

Saison Artist in Residence offers the following support:

- Saison Artist in Residence
  - Saison AIR Partnership
    - \* An open call for Saison AIR Partnership 2020 will be announced in August 2019.
  - Visiting Fellows

### Timeframe for Visiting Fellows 2019

Saison Artist in Residence Visiting Fellows offers residencies at Morishita Studio to artists and arts managers in the following periods.

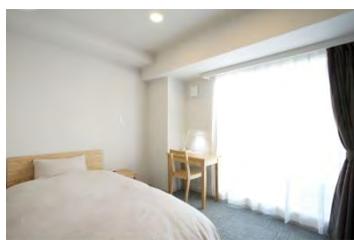
- From August 1 to August 19, 2019
- From October 16 to November 25, 2019
- From January 6 to February 19, 2020
- From March 4 to March 25, 2020
  - ❖ Accommodation and studio fees at Morishita Studio will be covered by the foundation as part of residency support, but it is not possible to use our rehearsal studios from August 1 to August 19, 2019 and from October 16 to November 25, 2019.

Applicants based outside Japan may submit proposals directly or through their artistic partner in Japan to the program.

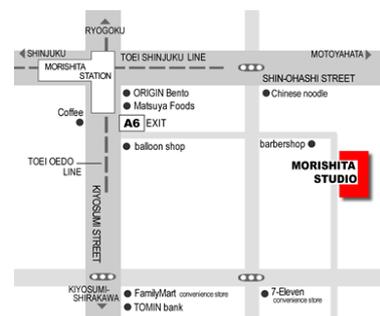
- The application form is only available and accepted in English or Japanese.



Studio S



Guest room



## Saison Artist in Residence *Visiting Fellows*

This program aims to build up an international network for contemporary performing arts and to enhance mutual understanding, and gives opportunities for artists to research the contemporary performing arts scene in Japan. The program supports research visits to Japan for those who are expected to play an important role in the international performing arts scene.

### i Research Residency for Artists

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Research Residency for Artists offers artistic development opportunities to research and spend time building links with artists and arts managers in Japan for artists who wish to create new works involving arts and culture in Japan and/or who wish to do collaboration projects with artists and arts managers in Japan. Fellows are able to conduct research with a base at Morishita Studio

- The program is open to individual artists, i.e. playwrights, directors and choreographers,
  - a) who are based outside of Japan and wish to come to Japan as a visitor
  - b) who are able to communicate in English or Japanese
  - c) who are able to stay in Japan for more than 19 days up to 35 days from August 1 to August 19, 2019, from October 16 to November 25, 2019, from January 6 to February 19, 2020 or from March 4 to March 25, 2020
  - ❖ The main purpose of the visit has to be for researching arts and culture in Japan; therefore artists with the main purpose of presenting and/or promoting a specific piece of performance during residency are not eligible to apply.
  - ❖ Groups of artists are not eligible to apply.
  - ❖ An individual or organization in Japan planning to invite artists may also apply for the program, but it is necessary to gain consent from the invitee.
- The Saison Foundation may help coordinate meetings and interviews, and provide additional support for the research. Accommodation and studio fees at Morishita Studio will be covered by the foundation as part of residency support.
  - ❖ According to the funding and contributions from other sources, applicants who are **under 45 years old** and would like to stay in Japan for **more than 19 days up to 35 days from August 1 to August 19, 2019, from October 16 to November 25, 2019, from January 6 to February 19, 2020 or from March 4 to March 25, 2020**, are able to request a grant from The Saison Foundation. The grant will be given to **two artists** including one round-trip Economy-class ticket and/or living expenses (4,000 yen per day excluding the days of arrival and departure) and/or research & activities costs (up to 5,000 yen per day excluding the days of arrival and departure) for each artist.
- Fellows are expected to
  - a) hold a public talk or give a presentation on their country's art scene and their work
  - b) submit a report on the research visit
  - c) demonstrate the outcome of the research visit within one year after the visit, e.g. performing events, workshops, talk events or publications written in any language except Japanese

## ii Research Residency for Arts Managers

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Research Residency for Arts Managers offers artistic development opportunities to research contemporary performing arts and spend time building links with artists and arts managers in Japan for arts managers who wish to start international projects with contemporary theater and dance communities in Japan. Fellows are able to conduct research with a base at Morishita Studio.

- The program is open to individual arts managers, i.e. producers, program directors and curators,
  - a) who are based outside of Japan and wish to come to Japan as a visitor
  - b) who are able to communicate in English or Japanese
  - c) who engage in international exchange projects
  - d) who are able to stay in Japan for more than 19 days up to 35 days from August 1 to August 19, 2019, from October 16 to November 25, 2019, from January 6 to February 19, 2020 or from March 4 to March 25, 2020
- ❖ The main purpose of the visit has to be for researching the performing arts scene in Japan; therefore arts managers with the purpose of producing or touring a specific piece of work during residency are not eligible to apply.
- ❖ An individual or organization in Japan planning to invite the arts manager may also apply for the program, but it is necessary to gain consent from the invitee.
- The Saison Foundation may help coordinate meetings and interviews, and to provide additional support for the research. Accommodation fees at Morishita Studio will be covered by the foundation as part of residency support.
  - ❖ According to the funding and contributions from other sources, applicants who are **under 45 years old** and would like to stay in Japan for **more than 19 days up to 35 days from August 1 to August 19, 2019, from October 16 to November 25, 2019, from January 6 to February 19, 2020 or from March 4 to March 25, 2020**, are able to request a grant from The Saison Foundation. The grant will be given to **one arts manager** including one round-trip Economy-class ticket and/or living expenses (4,000 yen per day excluding the days of arrival and departure) and/or research & activities costs (up to 5,000 yen per day excluding the days of arrival and departure) for each arts manager.
- Fellows are expected to
  - a) hold a public talk or give a presentation on their country's art scene and their work
  - b) submit a report on the research visit
  - c) demonstrate the outcome of the research visit within one year after the visit, e.g. performing events, workshops, talk events or publications written in any language except Japanese

## Application Procedures

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### Five steps to apply for our Visiting Fellows Program:

#### 1. Read this guideline carefully and check the eligibility of your project

Please read this application guideline and find out if your project is eligible to apply for the program.

#### 2. Request an Application Form

Please prepare a Request Letter for Application Form including the following information and submit it by email to [apply19@saison.or.jp](mailto:apply19@saison.or.jp), **by 5 p.m. on Thursday, May 23, 2019** (Japan Standard Time). Alternatively, applicants may submit the letter by fax, post/courier, or in-person. For contact information, please see Page 7.

##### **Request Letter for Application Form**

[email: [apply19@saison.or.jp](mailto:apply19@saison.or.jp)]

- 1) Applicant's name and contact information including address, phone number and email address
- 2) Brief descriptions of the past and present works and achievements by the applicants
- 3) A concise summary of the proposed research project, including its aims, objectives, theme and when and where it will take place.

An application form will be given to the applicant as soon as we confirm that the proposed project falls within the goals of our program, but our office will be closed during public holidays between April 27 and May 6, 2019.

#### 3. Fill in the Application Form

Please fill in all sections and do not use the phrase 'see attachment', and submit a completed application. Applicants may submit an application form prepared on their own PC as long as it uses the precise headings and order of the original form and is printed out on exactly three pages of A4 size paper (8-1/2 inch by 11 inch, or 21cm by 29cm).

- ❖ Applicants who submit an application form exceeding the three-page limit or paper size will be asked to rewrite their form.

#### 4. Include Supplementary Materials

Applicants to the Visiting Fellows are requested to attach the following supplementary materials.

- ❖ Documents (excluding booklets and/or pamphlets) must be prepared in English and/or in Japanese with a PC and printed on A4 size pages.
- ❖ Please note that we cannot return any of the following materials due to the receiving volume.

##### **Required supplementary materials for Visiting Fellows**

- 1) An outline of the research project including the purpose and plan (schedule and itinerary) for the residency. It is important to state why you would like to stay in Japan and how you would like to apply your experience of the residency to your work in the future.
- 2) A detailed financial estimate of the proposed stay with income and expenditure in Japanese yen compared with foreign exchange rates
- 3) Artist statement (only for artists), Your vision as an arts manager (only for arts managers)

- 4) C.V.
- 5) Any materials that best describe past and present works and achievements by the applicant, e.g. project plans, printed materials, visual images such as videos and photographs. Applicants for Research Residency for Artists need to include a DVD or a printed document with video sharing site links, e.g. YouTube and Vimeo, on a recent work with a short description of the work.
- 6) Photograph (portrait) of the applicant
  - ❖ Please state photo credits/copyrights if necessary.
  - ❖ We will use the photograph for our promotional materials.

## 5. Send us the Application Package

In order to make a full application, applicants must submit a package including the completed application form and a set of supplementary materials. Please upload your package to file sharing websites e.g. WeTransfer and Dropbox, and email to us the links **no later than Thursday, May 30, 2019.**

- ❖ Please convert the application form and supplementary materials into PDF formats.
- ❖ Please do not send the application form and supplementary materials by email.
- ❖ The results will be notified to the applicant by **the end of June 2019 by email.**

## Evaluation, Selection and Notification

- ❖ We will not be able to respond to any inquiries regarding the selection process and results.

Each application will be assessed in regard to the Foundation's following criteria:

- 1) Uniqueness of the applicant's activities and of the proposed project.
  - 2) The perspective and potentiality of the applicant.
  - 3) The timing of giving the award to the applicant and to the project.
  - 4) The project's impact on the arts and on the international community.
  - 5) Feasibility of the project in terms of schedule and budget.
- ❖ We will not be able to respond to any inquiries regarding the selection process and results.

## About Morishita Studio

### Studio and Guest Room dimensions

Studios A & B – medium*	w. 13.5m / l. 8.1m / ht. 3.9m / fl. space: 109.35sq.m
Studio C – large*	w. 17.4m / l. 13.8m / ht. 6.6m / fl. space: 238.56sq.m
Studio S – small*	w. 11.3m / l. 6.9m / ht. 4.2m / fl. space: 77.97sq.m

- ❖ Each Studio is furnished with lauan plywood floors, while dance mats to cover the wooden floors are available upon request. The walls of Studio S are white.

*Guest room* Two single rooms / One twin room

### Opening Hours

Morishita Studio is open seven days a week from 10 a.m. to 10 p.m.

The building will be closed from December 29 to January 3 each year, and on dates specified by the foundation.

### Rental rates for awardees

Studios A & B –medium and Studio S - small	2,500 yen per day
Studio C - large	8,000 yen per day
<i>Guest room</i>	2,500 yen per day per person

- ❖ Telephone, fax, and other expenses will be charged
- ❖ Cancellation of the reservation can be made free of charge up until 1 month prior to the first day of the use of studios

### Facilities

#### Studio and common space

Lounge, pantries, locker rooms, laundry room, showers and washrooms, offices, copy and fax machine, and parking (advance reservations required) available.

LAN Internet connection is available.

#### *Guest room (3 rooms)*

Furnished, bathroom and kitchen space, beddings, but no towel and bath amenity kits

LAN Internet connection is available.

## Contact Information

### The Saison Foundation – Kyobashi Office

**Address:** Kyobashi Yamamoto Building 4<sup>th</sup> Floor, 3-12-7, Kyobashi, Chuo-ku  
Tokyo 104-0031, Japan

**Telephone:** +81 3-3535-5566

**Fax:** +81 3-3535-5565

**Website:** <http://www.saison.or.jp/>

**Email:** [apply19@saison.or.jp](mailto:apply19@saison.or.jp)

**Office hours:** Monday to Friday, from 10 a.m. to 6 p.m. (JST= GMT+9 hours)

Closed on Saturday, Sunday and public holidays (April 27 - May 6 2019)